

WSET School Complaint Form

This form is to be used to submit a formal complaint. Please refer to the Complaints Policy, before completing this form.

Full Name

Full Address (including postcode)

Email Address

Telephone Number

Information about your complaint

Date (the incident occurred)

Please describe your complaint in detail (use additional sheet if you need more space and include/attach any evidence you may have)

Desired outcome of your complaint

Any other information you would like to provide?

Signature / Date

By signing you declare that all information provided is truthful and accurate

Please submit this form by email to Student Services Manager at studentserviceteam@wsetglobal.com or by post to Student Services Manager, WSET School Student Services, 39-45 Bermondsey Street, London SE1 3XF

Office use / Date complaint received